

TO WHOM IT MAY CONCERN

**YOURS SINCERELY**

Rosella Mueller

Dear Mr Anderson:

I am writing in regards to the open Bank Customer Service Representative position. I am confident that I have the skills and experience that would make me the perfect candidate for the job.

I have over three years of experience in the banking and customer service industry. I have consistently been praised by my employers for my exceptional customer service skills and my ability to go above and beyond to meet the needs of my customers. I have a deep understanding of banking and financial products, and I am confident in my ability to provide accurate and timely information to my customers.

I am a highly motivated and driven individual who is always looking for new challenges and opportunities to grow. I am confident that I can be a valuable asset to your team, and I am eager to utilize my skills and experience to help your bank reach its goals.

I have attached my resume for your review, and I would be happy to answer any questions you may have. I look forward to hearing from you soon.

TO

MR. GERALD ANDERSON  
**HIRING MANAGER**

ABC Bank

+123 4056 7803, gerald@gmail.com

Cover Letter

August 25, 2023

Bank Customer Service Representative

**ROSELLA MUELLER**

Contact Me

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